MSTAR RISK REGISTER Project team

Harness the substantial leverage of public sector spend to achieve maximum value for money
Provide local authorities, including schools, with access to national and local supply of temporary staff via a robust, legally-sound performance managed agreement which also addresses vetting needs for schools
Minimise duplication of effort by removing the need for individual organisations to tender or re tender
Increase market competition, particularly in the neutral vendor sector
Enable small councils to benefit from the leverage that ESPO and their PROS colleagues are best placed to secure
Enable authorities to have access to improve management information in order to inform the management of demand for temporary agency staff and overall workforce planning

Sort by Risk ID

Sort by Current Overall Risk Score

Sort by Target Overall Risk Score

Lincolnshire

	-,		Overall HISK Score)												C	Overall Risk Score			
	Linked to Objective	Overall Risk status	Description of Risk					Current Risk Score 1:Low4:High		Overall						arget Risk Score	Overall gh Target		
			Source	Consequences	5: 1.0						Risk							Risk	
			(Lack ofFailure to) Opportunities not realised and inability to demonstrate value for money	(Results inLeads to) Organisations do not use the contract	Risk Owner CWG	Existing Controls • Market Arrangements	Status	Owner CWG	2	4	Score 8	Structure of framework is fit for purpose Communication strategy	KS KS KS KS	01/01/10	01/04/14	Status I	4	Score 4	11/03/
			The role of the REC and the position they may take in the media to the procurement and the impact of this on suppliers and customer engagement		CWG	Involve REC to influence views and increase transparency Be aware of lines of approach		CWG	4	2		Robust tender process Communication strategy	KS - GK KS - DO KS - DO			2	2 2	4	11/03.
			Insufficient project resource to achieve including what the project is going to delivery		CWG	Comms for CWG, WWG & VWG		CWG	3	2	6	Appointment of project manager	KS	01/01/10	01/04/14	1	1 2	2	11/03
			Education customers are unable to access agreement due to complexity or call off process resulting in limited update	· Organisations do not use the contract	DfE	DfE to consult with education and local authorities to define a clear useable model	ı	DfE	3	3	9	The guidance workshop and the full guidance being drafted will help outline the process very clearly	KS - DO	ASAP	01/04/14	•	1 2		11/03
			Suppliers don't bid for the 'lots' within the framework	Impacts on the quality of staff	CWG	Pin & market engagement Supply & engagement day questionnaires completed		CWG	2	4	8	Additional further workshop with suppliers & vendors via Q&A session Access to ESPO & sharing of information for other ITT through Communities of Practice website	KS KS	01/10/2010 Aug10	Mid Oct 01/04/2014		1 3	3	11/0
				Organisations do not use the contract	CWG	CWG, WWG, VWG input into what it		CWG				(COP) Communications strategy Additional further workshop with suppliers &	KS GK - KS	ASAP	01/04/14				
			correct requirements / specification	Damaged reputation		should look like • Engagement with suppliers to ensure framework is workable • Screening completed to ensure awareness for whole country	S		1	4	4	vendors via Q&A session Access to ESPO & sharing of information for other ITT through Communication of Practice website (COP). See Risk 4 controls to go in here Dialogue with ESPO & DIE to test methodology with the supply market					1 4	4	11/0
			Pro5 fees are not clear and may inhibit take up of service	Organisations do not use the contract Damaged reputation	CWG	Pro5 fees to be agreed before OJEU & ITT circulated		CWG	1	4	4	Committed spend (now £165m) means that Pro5 fees will be less than originally thought - commit spend. Clarify with users about fees	KS	01/08/10	01/04/14	1	4	4	11/
			Procurement outcome is challenged	Savings opportunities not realised as organisations carry on as before Supply base not happy with arrangements and cost of engagemen Delays / risk of financial exposure		Robust procurement exercise undertaken with all checks and balances in place Peer review to sense check early in the process		CWG	4	4	16	Further peer review (Suzie Owen OGC) Communication strategy to agencies Peer review to report back ESPO,& Pro5. details or results from any challenge - Notification of intention to award. Remedies	SO OT KS	Ongoing			1 4	4	11/0
			Clarity and content of the ITT advert fails to ensure that the evaluation methodology is legally compliant	Open to challenge Clients won't use it	CWG	Rigorous QA of procurement method and documentation legally signed off Engagement with suppliers and REC		CWG	2	4	8		SO	Ongoing	01/04/10		4	4	11/
			The schools moved to academy status will not support MSTAR	Limited take up by schools so sector will not use the contract and revert to black book		 Engage with DfE internal and external academy teams to ensure academies are aware of service and opportunities to use the service. 			2	4	8	DfE and supplier to jointly target supportive LA's (where existing relationships are strong) to gain the assurance in signing up schools Comms strategy		Ongoing	01/04/14		3	3	11/
			Key messages to organisations/LA's and schools are unclear and confusing	Confusion in the market leading to limited take up by LA's and schools.	DfE and CWG	Ensure key messages are clear and easy to understand with no jargon. ESPO /ERG and DfE to co-ordinate messages		CWG	1	4	4		EW	22/02/11	Mar-11	1	1 2	2	11/
			Frame works and contracts already in market dilute the impact and take up o the framework.	Confusion in the market leading to f limited take up by LA's and schools. LA's already in contract and can't take up MSTAR		 Map all LA's as much as possible by the contract in place and end date- asses wha phase we could engage them. 	ď	CWG	3	2	6	Full comms plan for each phase needs to be in place	KS - DO	01/03/11	01/09/11	2	2 1	2	11/0
I			ACHIEVED RISKS																
			The procurement process is not carried out correctly (process has started and gone through all correct channels)			Rigorous QA of procurement method and documentation legally signed off Engagement with suppliers and REC													11/
			priorities (Opportunity now not a risk)	Cancellation of project or pressure for the solution to be implemented sooner that resources will allow Savings opportunities not realised as		Education piece to be a phased approach with comms to this effect to be forthright and regular Ensure that it is legal													11/0
			not deemed as being legal, resulting																11/